Paul Anderes, Commissioner
R. Matthew Scarfo, Commissioner
Jake Seavert, Commissioner

Shelley Burgess, Administrative Officer

UNION COUNTY
BOARD OF COMMISSIONERS

1106 K Avenue La Grande, OR 97850 PHONE (541)963-1001 FAX (541)963-1079

NOTICE OF JOB OPENING

POSITION: Public Works Director
Union County Public Works Department

OPENING DATE: October 26, 2026

CLOSING DATE: Open Until Filled – *First Screening of Applications November 10, 2026*

SALARY: Depends on Qualifications ($8,311 – $10,236/month) with benefits

Administers, plans, and directs the activities of the public works department including road maintenance and improvement, airport maintenance and improvement, park maintenance and improvement, vehicle and equipment maintenance, and vegetation management. Responsible for improvement project management and related contract management.

Requires thorough knowledge of materials and methods used in road paving, maintenance, and repair; operations and application of heavy equipment; laws and rules governing the safe operation of road construction and maintenance equipment; Extensive knowledge of, and ability to apply, the principles and practices of organization management, supervision of personnel and financial administration; Ability to communicate effectively both verbally and in writing, and to establish and maintain effective working relationships with a wide variety of officials, employees, and the general public; Proficiency with operation of personal computer, including various software applications. GIS, Excel, Word, Outlook, etc. Requires high school graduation or equivalency, supplemented by college level course work in engineering or related field. Bachelor's Degree in relevant field is desirable; considerable responsible experience in supervising, planning, and managing a variety of road construction or maintenance tasks; Experience and expertise in project delivery; Knowledge of airport operations and FAA requirements is desirable. Any satisfactory equivalent combination of experience, education, and training which ensures the ability to perform the essential duties of the job is qualifying.

See job description for additional duties and requirements.

Submit County application & Resume to: Union County Administrative Office
1106 K Avenue
La Grande, OR 97850

Application available at https://unioncountyor.gov/wp-content/uploads/2025/07/UNION-COUNTY-EMPLOYMENT-APPLICATION-Updated-10-2017.pdf

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER