



UNION COUNTY BOARD OF COMMISSIONERS

Paul Anderes, Commissioner
R. Matthew Scarfo, Commissioner
Jake Seavert, Commissioner

Shelley Burgess, Administrative Officer

1106 K Avenue

La Grande, OR 97850

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NOTICE OF JOB OPENING

Recruitment is open to all who meet the qualifications below and will be used to fill this vacancy and others that may occur in the next six months to one year.

POSITION: Fairgrounds Caretaker
Union County Fair

OPENING DATE: April 10, 2026

CLOSING DATE: Open Until Filled

General Position Summary: The Fairgrounds Caretaker is responsible for ensuring the security of the fairgrounds, infrastructure, equipment, and inventory. This position oversees the upkeep and maintenance of all fairground structures, vehicles, equipment, and Union County Fair property. The Caretaker is required to reside in the residence provided by the Union County Fair and must use independent initiative to identify and complete necessary work. All large projects exceeding \$500 must be pre-authorized and prioritized by the Union County Fair Board.

Required Qualifications:

- Experience in custodial or related maintenance work preferred.
- Ability to safely operate tractors and mowers.
- Ability to perform preventative maintenance on tractors, mowers, hand tools, and equipment.
- Possess a valid Oregon driver's license within one month of employment.
- Available to work most weekends and/or evenings throughout the year.
- Moderate computer skills or willingness to learn.
- Ability to successfully pass a background check.

See job description for additional details & requirements.

APPLY: Union County Administrative Office
1106 K Avenue
La Grande, OR 97850

Application available at: <https://unioncountyor.gov/administrative-services/employment/>

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER