

**BE IT REMEMBERED**, that at a regular term of the Board of Commissioners of the State of Oregon, for the County of Union, sitting for the transaction of County business, begun and held at the Joseph Building Annex in the City of La Grande, in said County and State, on Wednesday of said month and the time fixed by law for holding a regular term of said Commissioner, when were present:

The Honorable	<u>Paul Anderes</u>	Chair
	<u>R. Matthew Scarfo</u>	Commissioner
	<u>Jake Seavert</u>	Commissioner

WHEN, on Wednesday, the 21st day of May, 2021, among others the following proceedings were had to wit:

IN THE MATTER OF AN ORDINANCE REVISING	)	ORDINANCE
THE UNION COUNTY TRANSIENT TAX	)	2025-03
ORDINANCE 2020-01	)	Page 1 of 2

WHEREAS, the Union County Board of Commissioners adopted Ordinance 1991-7, in the Matter of an Ordinance Levying a 3% Transient Room Tax and Referring the Matter to the Voters of Union County and Declaring an Emergency, on August 14, 1991; and

WHEREAS, the voters of Union County approved a 3% Transient Room Tax on November 5, 1991; and

WHEREAS, Section 15 of Ordinance 1991-7, governs the administration and distribution of transient room tax funds; and

WHEREAS, the Union County Board of Commissioners adopted Ordinance 2003-09 on September 3, 2003, making revisions to Section 15 of Ordinance 1991-7; and

WHEREAS, the Union County Board of Commissioners adopted Ordinance 2009-02 on July 15, 2009, making Revisions to Section 15 of Ordinance 2003-09; and

WHEREAS, the Union County Board of Commissioners adopted Ordinance 2010-02 on July 21, 2011 making Revisions to Section 15 of Ordinance 2009-02; and

WHEREAS, the Union County Board of Commissioners adopted Ordinance 2011-03 on June 1, 2011 making Revisions to Section 15 of Ordinance 2010-02; and

WHEREAS, the Union County Board of Commissioners adopted Ordinance 2020-01 on April 1, 2020 making Revisions to Section 15 of Ordinance 2011-03; and

WHEREAS, the Union County Board of Commissioners have determined the need to change the funding allocations identified in Section 15 of Ordinance 2020-01.

NOW THEREFORE, the Union County Board of Commissioners HEREBY AMEND Section 15 of Ordinance 2020-01 to read as follows:

**SECTION 15: ADMINISTRATION**

1. Taxes remitted to the County shall be deposited in the Economic Development Fund and used for tourism activities and attractions, tourism promotion, and economic development purposes. A small percentage of funds is allowed for programs that support tourism activities and events and those services impacted by tourism within the community.
2. An annual amount for distribution will be determined by the Board of Commissioners for each upcoming fiscal year. A total amount will be recommended by staff for consideration based on the previous year’s allocation and the collection trend for the current year.

3. Based on the distribution amount determined, funds will be allocated as follows:
- Tourism Promotion (27%)
  - Union County Chamber of Commerce (10%)
  - Cities with populations less than 10,000 who do not collect a dedicated transient room tax (6%)
  - Events (15%)
  - Discretionary Grants (10%)
  - Mt. Emily Recreation Area (MERA) (7%)
  - Buffalo Peak Golf Course (8%)
  - Union County Fairgrounds (8%)
  - Union County Sheriff Department (5%)
  - Union County Search and Rescue (3%)
  - Safe Rides Program (1%)
4. A committee comprised of up to seven members will review applications for event funding and discretionary fund grants. Representation on the committee shall be 1) a County Commissioner; 2) a representative of the hospitality industry, 3) a representative of the Eastern Oregon Visitors Association, 4) a representative from the La Grande Main Street Board, 5) a representative of a Chamber of Commerce in the City of Elgin, Union, or North Powder, 6) a representative of the Union County Chamber of Commerce, and 7) a representative of the Tourism Promotion Committee.
- A. Applications for Event funding will be due on May 31 for the following fiscal year. The committee will recommend allocation of funds up to the total amount authorized by the Board of Commissioners in the category. The recommendation will be reviewed by the Board of Commissioners for final approval.
- B. The committee will review applications for Discretionary Fund Grants as they are received as long as funding is available in the category. Recommendations for funding will be forwarded to the Board of Commissioners for final approval.
5. Transient Tax funds collected in excess of the annual allocations or allocated funds not expended within the fiscal year allocated will remain in the economic development fund for future allocation.

FIRST READING this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

SECOND READING AND ADOPTION this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Paul Anderes, CHAIR

R. Matthew Scarfo, COMMISSIONER

Jake Seavert, COMMISSIONER