

Union County, Oregon  
Local Public Safety Coordinating Council Bylaws

I. Recitals

Whereas, the 1995 Oregon Legislature amended Oregon Revised Statutes (ORS) Chapter 423 governing Community Corrections and by ORS 423.560 and 423.565 created Local Public Safety Coordinating Councils (LPSCC or Council), and

Whereas, on July 19, 1995, the Union County Board of Commissioners by Court Order 1995-47, and on August 2, 1995 Court Order 1995-50 created the Union County Local Public Safety Coordinating Council and appointed various persons to serve on the council.

II. Duties

The local public safety coordinating council shall, at a minimum:

1. Develop and recommend to the county board of commissioners a plan for the use of:
  - a. State resources to serve the local offender and victim population; and
  - b. State and local resources to serve the needs of that part of the local offender and victim population who are at least 15 years of age and less than 18 years of age, which plan must provide for coordination of community-wide services involving prevention, treatment, education, employment resources and intervention strategies; and
2. Coordinate local criminal justice policy among affected criminal justice entities.
3. Develop and recommend to the county board of commissioners the plan for use of state resources to serve the local youth offender and victim population.
4. Coordinate local juvenile justice policy among affected juvenile justice entities.
5. Develop and recommend to the county board of commissioners a plan designed to prevent criminal involvement by youth. The plan must provide for coordination of community-wide services involving

treatment, education, employment and intervention strategies aimed at crime prevention.

6. Create a facility advisory subcommittee when provided with the information described in ORS 169.690 (Establishment of halfway houses and other facilities). The subcommittee shall be composed of the following persons:
  - a. The affected law enforcement officer described in ORS 423.560 (Local public safety coordinating council) (1)(a) or (b);
  - b. A district attorney;
  - c. A mental health director;
  - d. A designee of the city council or county board of commissioners, whichever is affected;
  - e. A representative of an organization that advocates on behalf of persons with mental illness; and
  - f. A consumer as defined in ORS 430.073 (Consumer Advisory Council).
7. If a written plan of action has been provided to the council under ORS 165.127 (County metal theft plan of action), annually review the plan and, if appropriate, make written recommendations to the affected district attorney for plan improvements.

### III. Goals

The Council shall establish goals to be published annually. This report will also include an evaluation of the Council's accomplishment of current goals.

### IV. Membership

The board of county commissioners of a county shall convene a local public safety coordinating council. The council shall include, but need not be limited to:

- a. A police chief selected by the police chiefs in the county;
- b. The sheriff of the county or, if two or more counties have joined together to provide community services, a sheriff selected by the sheriffs in the counties;

- c. The district attorney of the county or, if two or more counties have joined together to provide community corrections services, a district attorney selected by the district attorneys of the counties;
- d. A state court judge, and a public defender or defense attorney, both appointed by the presiding judge of the judicial district in which the county is located;
- e. A director of community corrections, a county commissioner, a juvenile department director, a health director, a mental health director, a representative of community-based nonprofit organizations that provide services to victims of crime and at least one lay citizen, all appointed by the county commissioners;
- f. A city councilor or mayor and city manager or other city representative, both selected by the cities in the county;
- g. A representative of the Oregon State Police, who is a nonvoting member of the council, selected by the Superintendent of the State Police; and
- h. A representative of the Oregon Youth Authority, who is a nonvoting member of the council, selected by the Director of the Oregon Youth Authority.

#### V. Terms of Office

- a. Members serve at the pleasure of their appointment authority described in Article VI, or until they no longer hold the qualifying position or office.
- b. The appointing authorities described in Article VI shall fill a vacancy over which they have appointment authority within three months of a vacancy or as soon as possible.
- c. Members may be recommended to the Board of Commissioners for removal from the Council for cause by a majority vote of the Council. Unauthorized absence from three consecutive regularly scheduled meetings may constitute cause for removal from the Council. Replacement members will be appointed in accordance with these Bylaws.

#### VI. Officers/Executive Committee

- a. The officers of the Council are elected by the Council and are the Chair, Co- Chair and Secretary. Officers shall be elected as vacancies occur for four fiscal year terms. The first terms of office shall expire on July 31, 1999.

- b. The Chair shall preside over all Council meetings, appoint members to subcommittees and task forces and perform all other duties necessary or incidental to this office. The Chair Elect shall perform the duties of the Chair in the Chair's absence and shall become the Chair at the expiration of the term of the Chair. The Secretary shall insure that the records of the Council and Council meetings are accurate and properly maintained. The past Chair will perform the duties of the Chair in the absence of both the Chair and the Chair Elect.
- c. The Executive Committee is comprised of the Chair, the Co-Chair, and the Secretary. Every four years thereafter, a recommended slate of officers and Executive Committee members for vote by the Council. Meetings of the Executive Committee are called by the Chair as deemed necessary. The Executive Committee shall have the authority to act on the Council's behalf on matters requiring action before a regularly scheduled meeting of the Council. The Executive Committee shall report all such actions taken to the Council at the next regularly scheduled Council meeting.

#### VII. Subcommittees/Task Forces/Staff

- a. The Chair, with the Council's consent, may create Subcommittees comprised of Council members to perform such tasks as the Council or Chair may designate.
- b. The Chair, with the Council's consent, may appoint Task Forces to perform specific functions related to particular criminal justice issues. Task Forces may include persons who are not members of the Council.
- c. Staff to the Council are as designated by the Board of Commissioners at the request of the Chair, with the Council's consent.

#### VIII. Meetings

- a. Regular meetings will be held quarterly or as determined by the Chair. Special meetings may be called by the Chair, a majority of Executive Committee or a majority of the Council. All Council meetings, meeting notices and records are subject to the Oregon Public meetings and Public Records Laws.
- b. A quorum for the transaction of Council business shall consist of a majority of the current members of the Council. Nonvoting members of a local public safety coordinating council may not be counted in determining whether a quorum exists. If a quorum is

present at any meeting of the Council, action may be taken by an affirmative vote of a majority of the quorum.

- c. Any Council business that needs action outside of a regular scheduled meeting or in a timeframe where a special meeting cannot be called, a request for a vote on a specific matter may be conducted via electronic means. The chair will ensure they have a majority of the quorum votes for decision.
- d. The Council shall strive to make decisions based upon the principles of consensus decision making. Consensus decision making requires flexibility on the part of members, recognizing that a member does not have to enthusiastically support a decision, but must be able to abide by the group decision. If the Council is unable to reach consensus on any issue, Roberts Rules of Order (revised) shall govern any point of parliamentary procedure not addressed by these Bylaws.
- e. Each member shall have the right to be represented by a proxy at Council meetings. A proxy so designated by a member for a particular meeting must be an employee of the member's agency, unless a member is a lay member not representing an agency specified in IV above. The designated proxy may vote in place of the member they are standing in for.
- f. The Public shall have the right to attend all meetings of the Council, Executive Committee, Subcommittees and Task Forces. The ability of the public to comment, either orally or in writing, at any meeting shall be determined by the Chair of that meeting.

IX. Adoption and Amendment

The Bylaws shall be adopted by majority vote of the Council. The Council may amend the Bylaws subject to the concurrence of a quorum. Written notice shall be given to all Council members at least 30 days prior to a vote to amend the Bylaws.

Adopted this 27th day of August, 2024.

  
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Chair

  
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Co-Chair

  
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Secretary