

BE IT REMEMBERED, that at a regular term of the Board of Commissioners of the State of Oregon, for the County of Union, sitting for the transaction of County business, begun and held at the Joseph Building Annex in the City of La Grande, in said County and State, on Wednesday of said month and the time fixed by law for holding a regular term of said Commission, when were present:

The Honorable R. Matthew Scarfo, Chairman
Donna Beverage, Commissioner
Paul Anderes, Commissioner

WHEN, on Wednesday the 20th day of October, 2021 among others the following proceedings were had to wit:

IN THE MATTER OF ADOPTING)	COURT ORDER
FEES FOR UNION COUNTY)	2021-19
DEPARTMENT RESPONSES)	
TO PUBLIC RECORDS REQUESTS)	

Now, it comes to the attention of the Union County Board of Commissioners the need to adopt fees to be charged when responding to public records requests appropriately submitted under Oregon Public Records Law.

WHEREAS, Union County Departments respond to requests for nonexempt public records under the Oregon Public Records Law (ORS 192.311 to 192.478); and

WHEREAS, Oregon Public Records Law provides that the County may require the requestor to cover the cost of compiling and providing records; and

WHEREAS, the Union County Board of Commissioners recognize that collection of fees to cover the cost of responding to public records requests is essential to maintain operations within county departments.

NOW THEREFORE, the Union County Board of Commissioners HEREBY ADOPT the following fee schedule to be utilized in providing responses to public records requests:

General Public Records Request Fees:

- Photocopies - \$.25 per page with a \$1.00 minimum
- Electronic Copies - \$.25 per page with a \$1.00 minimum
- Certified Copies - \$5.00 for each certification; plus \$.25 per page
- Mailing Charge - \$1.00 minimum up to 5 pages; 6 or more pages \$1.00 plus actual postage cost
- CD or DVD - \$10.00 each
- CD or DVD mailing charge - \$5.00 each
- Research & Production Fees – up to 15 minutes no cost; over 15 minutes \$35.00 per hour with 1/2 hour minimum
- Legal Review and Redaction Fees – Actual cost as permitted by ORS 192.440(a) and (b)

Sheriff Office/Jail Specific Fees:

- Case reports - \$10.00 for first five pages; additional \$.25 per page thereafter
- Photographs – printed - \$5.00 each
- Photograph CD - \$25.00 each
- Jail Records - \$10.00 up to 10 pages; \$15.00 for 11 or more pages

These fees shall become effective November 1, 2021.

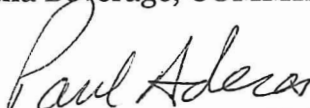
Dated this 20th day of October, 2021



R. Matthew Scarfo, CHAIRMAN



Donna Beverage, COMMISSIONER



Paul Anderes, COMMISSIONER