

**Union County Solid Waste District
FY 2023-24
Budget Message**

The Union County Solid Waste District proposed budget is presented in three funds, Enterprise Fund, Capital Reserve Fund, and Household Hazardous Waste Fund. The total proposed budget is \$954,417. The Solid Waste District operates on revenues generated by franchise fees and includes no local taxes.

Enterprise Fund

Final Fox Hill Landfill closure was completed in November 2008. The District is responsible for long-term (30 years) maintenance and environmental monitoring. Maintenance activities include contracting and monitoring leachate tank de-watering, site maintenance such as erosion control, vegetation management, managing leases and preparing environmental monitoring plans permitted by DEQ. Environmental monitoring includes contracting for surface, leachate and ground water monitoring; methane gas monitoring activities; and preparation of semi-annual and annual monitoring reports. In FY 2020-21, the Board added a line for clean-up events within the District. Matching funds up to \$2,000 per city are included in the proposed budget. The budget for FY 2022-23 is proposed at \$157,410.

Capital Reserve Fund

The Capital reserve fund is proposed at \$51,957. The purpose of the Capital Reserve fund is to insure that funds are available to complete the required monitoring of the landfill. Maintenance of this fund is a requirement of the DEQ landfill closure permit. A transfer of \$20,000 to the Enterprise Fund for monitoring and reporting expenses is budgeted in the event funds are needed. It is unlikely that such a transfer will be required unless monitoring expenses increase significantly.

Household Hazardous Waste Fund

The largest of the three funds for the Solid Waste District is the Household Hazardous Waste Fund. The budget for this fund is proposed in the amount of \$745,050. This fund covers the operation of the Union Baker Wallowa County Household Hazardous Waste program. Revenues come from a \$3.17 per ton assessment on garbage. The primary facility is located at the Waste Pro Material Recovery Center in La Grande with satellites operated in Baker City and Enterprise. This program is operated under the guidance of a Tri-County Household Hazardous Waste Advisory Committee which includes membership from each of the Counties. Union County serves as the fiscal and administrative agent for the program and charges a fee for these services. The program has effectively reduced the amount of Household Hazardous Waste materials disposed of in an improper manner and has assisted in cleanup of old farm chemicals and school science labs. The program has been celebrated by DEQ as one of the most successful in the state.

The Solid Waste District is in sound financial condition and continues to operate well within the revenues generated.

Respectfully,



Shelley Burgess, Administrative Officer

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Enterprise Fund

Union County Solid Waste District

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2023-24</u>			
	Actual		Adopted Budget This Year 2022-23		YTD FY 22-23	Proposed FY 23-24	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22						
				RESOURCES				
				Beginning Fund Balance:				
1	71,778	95,287	100,000	1. Cash on hand * (cash basis), or	75,760	76,000		1
2				2. Working Capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4				4. Earnings from temporary investments				4
5			20,000	5. Transferred from other funds		20,000		5
6	61,159	63,763	60,000	6. Grande Ronde Recovery	51,796	60,000		6
7	8	7	10	7. Interest		10		7
8	1,339	6,816	1,400	8. Miscellaneous & Grants	5,836	1,400		8
9			181,410	9. Total Resources, except taxes to be levied		157,410	0	9
11				11. Taxes collected in year levied				11
12	134,284	165,873	181,410	12. TOTAL RESOURCES	133,392	157,410		12
				REQUIREMENTS				
1	510	1,608	2,000	1. Materials & Services	654	2,000		1
2	1,792	1,858	2,000	2. Audit	1,590	2,000		2
3	582	582	700	3. Permit Fees	9,582	700		3
4				4. Committee Expenses				4
5	17,500	17,500	17,500	5. Administrative Fee		17,500		5
6		6,518	10,000	6. Clean Up Events	1,123	10,000		6
7				7. Recycling & Recycling Education				7
8	16,902	20,131	25,000	8. Monitoring	19,876	25,000		8
9				9. Capital Outlay				9
10			0	10. Landfill Cover		0		10
11				11. Transfer Site Improvements				11
12			99,210	12. Contingency		75,210		12
13				13. Landfill Engineering				13
14	2,142	39,617	25,000	14. Leachate Disposal	21,600	25,000		14
15				15				15
16				16. UNAPPROPRIATED ENDING FUND BALANCE				16
17	39,428	87,814	181,410	17. TOTAL REQUIREMENTS	54,425	157,410	0	17

*Includes Unappropriated Balance budgeted last year

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Capital Reserve Fund

Union County Solid Waste District

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2023-24</u>			
	Actual		Adopted Budget This Year 2022-23		YTD FY 22-23	Proposed FY 23-24	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22						
				RESOURCES				
				Beginning Fund Balance:				
1	51,912	51,938	51,942	1. Cash on hand * (cash basis), or	51,943	51,947		1
2				2. Working Capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4				4. Earnings from temporary investments				4
5				5. Transferred from other funds				5
6				6. Grande Ronde Recovery				6
7	26	5	10	7. Interest	4	10		7
8				8				8
9	51,938	51,943		9. Total Resources, except taxes to be levied				9
10				10. Taxes necessary to balance				10
11				11. Taxes collected in year levied				11
12			51,952	12. TOTAL RESOURCES	51,947	51,957	0	12
				REQUIREMENTS				
1	0	0	31,952	1. Contingency	0	31,957		1
2	0	0	20,000	2. Transfer to Enterprise Fund	0	20,000		2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16. UNAPPROPRIATED ENDING FUND BALANCE				16
17	0	0	51,952	17. TOTAL REQUIREMENTS	0	51,957	0	17

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Household Hazardous Waste Fund

Union County Solid Waste District

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year __FY 2023-24__			
	Actual		Adopted Budget This Year 2022-23		YTD FY 22-23	Proposed FY 23-24	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22						
				RESOURCES				
				Beginning Fund Balance:				
1	507,995	542,302	570,000	1. Cash on hand * (cash basis), or	575,542	600,000		1
2				2. Working Capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	50	40	50	4. Earnings from temporary investments	0	50		4
5				5. Transferred from other funds				5
6			10,000	6. Grants & Miscellaneous		10,000		6
7	141,983	130,394	130,000	7. HHW Fees	107,503	130,000		7
8	48	497	5,000	8 CEG Fees	38	5,000		8
9	650,076	673,233		9. Total Resources, except taxes to be levied				9
10				10. Taxes necessary to balance				10
11				11. Taxes collected in year levied				11
12	650,076	673,233	715,050	12. TOTAL RESOURCES	683,083	745,050	0	12
				REQUIREMENTS				
1				1. Materials & Services				1
2				2. Transfer				2
3			10,000	3. Capital Outlay		10,000		3
4	18,088	17,043	20,000	4. Facility Expenses	13,282	20,000		4
5	9,602	10,500	25,000	5. Advertising	8,130	25,000		5
6	6,076	6,666	7,500	6. Admin Fee		7,500		6
7	31,723	34,700	70,000	7. Disposal Charges	40,214	80,000		7
8	265	633	20,000	8. Supplies & Equipment	311	20,000		8
9	7,325	3,648	15,000	9. Training Expenses	8,435	15,000		9
10	24,608	34,463	50,000	10. Contract Labor	20,341	50,000		10
11				11. Operating Expenses				11
12			497,550	12. Contingency		517,550		12
13				13				13
14				14				14
15				15				15
16				16. UNAPPROPRIATED ENDING FUND BALANCE				16
17	97,687	107,653	715,050	17. TOTAL REQUIREMENTS	90,713	745,050	0	17

*Includes Unappropriated Balance budgeted last year