

REQUEST FOR PROPOSALS

FOR

Food Service For the Bob Norquist Junior Match Championship

Accepted by

Buffalo Peak Golf Course

Dana Londin, PGA
P.O. Box 495
Union, OR 97850
Dana@buffalopeakgolf.com

March 18, 2021

INTRODUCTION

Buffalo Peak Golf Course (BPGC) will be hosting the Bob Norquist Junior Match Play Championship June 28 thru July 2, 2021.

BPGC is seeking a provider of food service for an estimated 150 junior golfers. A guaranteed amount will be provided by June 1, 2021. Further details on the food service required can be found later in this document.

Section 1: RFP Submittal and Closing Date

An electronic RFP response must be received by 5:00 p.m. local time on May 14, 2021. Neither late nor faxed submittals will be acceptable. Proposals not in compliance with Section 3 will be considered non-responsive. Submit proposals to:

Buffalo Peak Golf Course
Dana Londin, PGA
Dana@buffalopeakgolf.com

Section 2: Description of Services

Provide meals for golfers, volunteers, parents and spectators for the event period of Monday, June 28 through Friday, June 2, 2021. Provider must be 100% self-contained as Buffalo Peak has no kitchen facility available.

A food and payment guarantee will be provided for golfers for Monday, Tuesday and Wednesday at a number estimated at 150 per day, to be finalized by June 1.

Food should include a main item, bottled water, and additional item(s) (example, sandwich, bottle of water, chips and/or veggies, cookies, fruit). Offerings should also include a few gluten-free options along with Vegan and Vegetarian options. Daily choices could include (examples only):

- Ham & Cheese Sandwich
- Turkey & Cheese Sandwich
- Hot Dog
- Hamburgers/Cheeseburgers
- Pulled Pork

In addition to providing food for the guaranteed number, provider should be prepared with food to sell to volunteers, parents and spectators. These food sale opportunities will extend through Friday.

Section 3: RFP Content Requirements

3.0 Price & Menu

- Provide a per meal cost per day for participants (guaranteed meals)
- Provide a menu for each of the days for participants (guaranteed meals)
- Provide pricing and menu for items to be available for purchase

3.1 Capabilities/Experience/References

Outline your capabilities and experience with regard to the requested services. The response should address the following:

- Experience with similar events. Provide references.

3.2 Description of How Services Will Be Performed

- Describe how you will provide the meals and how you will be self-sufficient.

Section 4: Proposal Evaluation

4.0 Evaluation Criteria

Each proposal will be evaluated utilizing the following criteria.

Criteria	Maximum Score
A. Experience Performing Similar Work	25
B. Menu	25
C. Pricing	25
D. Self-Sufficiency	25
Total Maximum Score:	100

Section 5: General Information

- 5.0** Provider must be on-site providing food Monday, June 28 through Friday, June 2, 2021.
- 5.1** Provider must be 100% self-contained.
- 5.2** Provider is responsible for all required state and local licenses, permits and insurance.
- 5.3** BPGC reserves the right to reject any or all proposals, and is not liable for any costs the proposer incurs while preparing or presenting the proposal.
- 5.4** BPGC reserves the right to cancel this RFP.
- 5.5** BPGC intends to award a contract to the proposer whose proposal, in the opinion of BPGC, would be most advantageous to BPGC.
- 5.6** Questions may be directed to Dana Londin at dana@buffalopeakgolf.com or 541-562-5527.