

**Upper Grande Ronde River Watershed Partnership
Place-Based Integrated Water Resource Planning
Stakeholder Meeting**

Meeting Minutes

October 04, 2016

NE Oregon Transportation HUB building

ATTENDANCE: Mark Davidson, Kyle Carpenter, Scott Hartell, Jed Hassinger, Steve Parrett, Nick Myatt Brett Moore, Dana Kurtz & Darcy Johnson Carreiro
Chris Marks, Jessica Phelps, Caylin Barter, Jeff Oveson, Gary Miller, Colleen Fagan, Sarah Brandy, Margaret Matten, Andrea Faber, Donna Beverage, Bart Barlow, Kathleen Cathey, Jeremie McNeil, Brett Rudd, Chad Hatlin, Mike Burton, Darren Walenta, Rodger Huffman, Jason Spriet, Darrel Dyke, Delmer Hanson, Dave Plummer, Ian Wilson, Joe Hessel, Rod McKee, Matt Insko, Kimberley Prestley, Smita Mehta, Ruton Chiono, Kate Frenyea, Melisa Drugge, Jeremy McVeety, Shad Hattan, Adrienne Averett

Convener, Mark Davidson opened the meeting at 5:40 pm

I. Welcome & Introduction:

- A. Convener, Mark Davidson opened the meeting at 5:40 pm.
- B. Mark introduced the Union County reps & Anderson Perry Staff.
- C. Steering Committee introduced themselves and their involvement/representation.
- D. Mark welcomed everyone in attendance and asked the audience to individually introduce themselves and who they represent.

II. Place-Based Planning Overview

- A. Steve Parrett gave an overview of the Oregon Water Resources Department vision & Place-Based Planning Draft Requirements document that was provided at the door. Steve provided a history of how this group was created at the State level. He explained how the County became involved with the States support, where the grant funding comes from as well as the objectives the OWRD has for place-based water planning. The State approved 4 pilot project groups for grant funding and the Upper Grande Ronde was recognized as one of the highest quality and well written. Steve provided hard copies of the OWRD Vision and Place-Based Planning Draft Requirements for all to have in hand.
- B. Mark elaborated regarding the Letter of Interest document with the group and provided background on how it was composed and created. Mark further explained the vision and goals for the Upper Grande Ronde River Watershed Partnership within this collaboration. He explained a brief overview of how this partnership will affect our County needs now as well as our needs moving into the future.
- C. Brett Moore gave clarification of what the Upper Grande Ronde basin includes. It actually follows the Union County, county line. He provided a

brief synopsis of the 5-Step Process, the collaborative effort, overview, and the timeline we will need to follow in this process. Step 1: Develop the Stakeholder group, develop a positive collaborative process, and create all proper documents to start this process. Step 2: Identify the water that is in the Basin. He also explained how water quality is directly related to water quantity and how this will be categorized to study. Once the group knows what the resource is, what is the demand of that resource? Step 3: How will this data/resource affect the 3 categories: agricultural, environmental and municipal. Identify the needs of the three resources in stream and out of stream. Quantify the needs versus the demands per each category. Step 4: Implement the collaborative efforts to create solutions to align the resources with the respective demands. How do these line up and who has the resources to help fill the gaps. This is where the Stakeholder group will be the most helpful. Step 5: Implementation or adoption of the report with the work that's been completed. Each step has been allocated a 6 month timeframe.

Dana Kurtz explained how the group will communicate with all Committee members, Stakeholders and with the public. She shared the meeting calendar schedule that was attached in the meeting packet and how the 5-step process timeline is represented on the calendar. She will inquire when the best meeting time & date is for Stakeholders. Tentatively, the next Stakeholder meeting is November 2nd.

- D. Kyle Carpenter explained the function of Stakeholder Committee Membership and the responsibility it will carry after signing the Memorandum of Understanding. He briefly explained the organization of the Partnership as it's explained in the Governance Agreement. He touched on the role of Public Participation, for those members who want to participate but cannot meet the requirements of the MOU partnership.

III. Stakeholder Committee:

A, B & C. Nick Myatt shared that the Steering Committee understands that full transparency and open communication is key in this partnership. The Stakeholder partnership will be a consensus based operating group.

Jed Hassinger further explained what Nick had touched on. He went over the Roles and Responsibility of a Stakeholder and the Commitment it will require. (Versus public participation). All of which are listed in the MOU, signature of this document is required prior to contributing or participating on the Stakeholder Committee. He stressed that being prepared and familiar with the material prior to meetings is very important.

- D. Dana asked everyone in attendance to please review the contact list included in the packet and please contact her if you identify a person that would benefit from being involved.

Public Comment/Questions:

Kimberley Priestley of Water Watch asked how multiple members of an organization should/can be involved at the Stakeholder level or if you would like to be involved at a less formal level. Mark informed the audience that there will be opportunities for participation if a group is not able to commit to the Stakeholder Committee and that the Steering Committee gladly welcomes those participants and encourages comments to be submitted in writing to the Steering Committee.

Smita Maehta of DEQ asked if different individuals from an organization can attend meetings as the organizations representative. Mark said that once the MOU is signed by an entity a representative can be that particular signer or a proxy in their place.

IV. Step 1 Planning:

- A.** Mark explained the Comment submission process and how to submit them. He also answered several questions regarding participation for State level representatives. Dana & Brett also explained how the Steering Committee will process Comments that are received and the timeline they will follow for responses. They also shared how the Committee will respond to the Commenters and the expected turn-around time for those responses. Since the next Steering Committee meeting is scheduled for two weeks from today, Brett encouraged everyone to review the documents as quickly as they could, submit any questions, changes or comments to the Steering Committee so that they could process the comments and form responses to the commenter. Rod McKee asked what the general purpose of this joint effort was. He asked if the County has a water shortage or issue. Mark said that it should all be explained nicely when he does the over view of the Governance Agreement.
- B.** Mark read an overview of the Draft Governance Agreement & Appendix's with revisions & suggestions. He asked if there were any questions from the attendees. He would like to get this document approved as soon as possible.
- C.** Kyle went over the Communication and Outreach Plan. He explained that the communication philosophy of the partnership has been established and that participants, at every level, will receive information. He explained the expectation of the Steering Committee, Stakeholder Committee and participating members of the public. He stressed again to submit any additional participating members that anyone may want to include to the Steering Committee. All materials will all be posted on the webpage on the Union County website.
- D.** Brett reviewed the last attachment to the Agreement. This document explains the 5 planning steps on a brief table outline. After each Step is completed, a detailed work plan will be completed and submitted. He stated that before the next meeting this Work Plan will be sent out to everyone for review. Brett asked for everyone to review it and submit any comments to the Steering Committee as soon as possible.

Public Questions/Comments:

Kathleen Cathey: Asked Brett about how the Committee planned to study Climate Change data. Brett shared that currently the idea is to look at past 5 year high and past 5 year low conditions with respect to water supply based on the data we have. That data will all be taken into consideration and will be vetted to the Stakeholders for input as well.

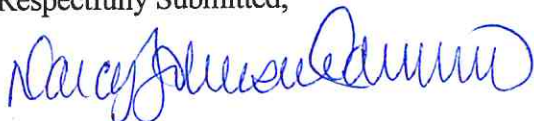
Kimberley Priestley: Asked for more clarification regarding Stakeholder versus Public involvement when submitting comments. Mark asked her submit the comments to the Steering Committee, they will review the comments and share them with the Stakeholder Committee. Mark stated that all documents will be posted to the webpage for review. He stated that she could submit comments after reviewing those documented. Brett re-enforced that they will be accepting help from anyone who would like to submit comments or offer data for working groups.

V. Conclusion:

A. Action Item Assignments:

1. Submit comments and proposed revisions to the Steering Committee regarding the Draft Governance agreement, Communication and outreach plan, Work plan.
2. Complete and report Match Hours to Scott Hartell.
3. Refer any additional contacts to Dana Kurtz.
4. Visit the Union County webpage and review all documents posted for the Place-Based Water Partnership.
<http://union-county.org/planning/place-based-integrated-water-resources-planning/>

Respectfully Submitted,



Darcy Johnson Carreiro
Senior Department Specialist II