

UNION COUNTY BOARD OF COMMISSIONERS
Joseph Building Annex Conference Room
Regular Commission Meeting Minutes
Wednesday, February 7, 2024

Present: Commissioner R. Matthew Scarfo, Chair
 Commissioner Donna Beverage
 Commissioner Paul Anderes

Commissioner Scarfo opened the meeting at 9:00 a.m. and the Pledge of Allegiance was given with all three Commissioners present.

AGENDA REVIEW

There were no additions made to the agenda.

PUBLIC COMMENT

Commissioner Scarfo asked that public comment be limited to two-minutes per comment. No comments were presented.

Resolution 2024-01: In the Matter of a Resolution Updating Fees for the Solid Waste District Transfer Site Operated by Waste Pro

Darin Larvik, Waste Pro, presented Resolution 2024-01 along with a brief staff report to the Commissioners for their consideration.

Waste Pro provides on-route solid waste collection in the unincorporated portions of Union County under a franchise agreement with the Union County Solid Waste District, and also operates the transfer site and provides the transportation of waste to the Baker Landfill.

After years with no fee adjustments, in 2023, fees were increased to cover disposal rate increases and operating cost increases including fuel and personnel costs. During that time, it was recommended for more frequent small increases, rather than infrequent large increases.

Mr. Larvik has submitted a request for a 3.4 percent increase for the transfer site.

Commissioner Anderes asked if Craig George, Union Sanitation, had been notified of the rate increase. Administrative Officer Burgess indicated that she did let him know of the increase. Mr. Larvik stated he had notified Mr. George by letter also.

Commissioner Beverage made a motion to approve Resolution 2024-01; In the Matter of Updating Fees for the Solid Waste District Transfer Site. Commissioner Anderes seconded. Motion carried unanimously.

Resolution 2024-02: In the Matter of a Resolution Updating Fees for the Solid Waste District On-Route Collection Service Provided by Waste Pro

Darin Larvik, Waste Pro, presented Resolution 2024-02 along with a brief staff report to the Commissioners for their consideration.

Mr. Larvik is requesting a 3.4 percent increase for on-route collection service. The increase is necessary to cover increased costs for labor, equipment, and disposal fees.

Commissioner Anderes made a motion to approve Resolution 2024-02; In the Matter of Updating Fees for the Solid Waste District On-Route Collection Service. Commissioner Beverage seconded. Motion carried unanimously.

ELECTED OFFICIAL, DEPARTMENT HEAD & EMPLOYEE COMMENTS

Chip Rock Quotes

Doug Wright, Public Works Director, presented the Chip Rock quotes to the Commissioners for their consideration.

Union County Public Works requested quotes for ½ - ¼, and 3/8 #4 Chip Rock and received the three quotes from; Harney Rock at \$19.40/ton, RD Mac at \$11.00/ton and Rogers Asphalt at \$13.85/ton for ½ - 1/4 and \$27.85 from Harney Rock for 3/8 #4 chip rock.

Director Wright recommends accepting all of the above bids. The reason for that is to maneuver wherever we need to, to purchase chip rock at any time.

Commissioner Anderes made a motion to approve the Chip Rock Quotes as presented by Director Wright. Commissioner Beverage seconded. Motion carried unanimously.

Emulsion Oil Bids

Doug Wright, Public Works Director, presented the Emulsion Oil Bids to the Commissioners for their consideration.

Union County Public Works requested bids for Emulsion Oil that will be used for chip seal projects throughout Union County. Three bids were returned from the following companies; Albina Asphalt for Emulsion Oil at \$695/ton, Fog Seal at \$420/ton and Distributor at \$350/hour; Ergon Asphalt for Emulsion Oil at \$707/ton, Fog Seal at \$510/ton and Distributor at \$250/hour; Idaho Asphalt for Emulsion Oil at \$649.50/ton, Fog Seal at \$449.50/ton and Distributor at \$275/hour.

Director Wright recommends that Idaho Asphalt be awarded the contract for Emulsion Oil.

Commissioner Anderes made a motion to award the Emulsion Oil bid to Idaho Asphalt as presented. Commissioner Beverage seconded.

Commissioner Anderes thanked Director Wright for researching bids. Director Wright added that he listed Distributor but also put it in the contract that we could cancel that at any time, in hopes that the distributor truck will arrive in the next 30 days.

The new truck will do both Emulsion Oil and Fog Seal.

Motion carried unanimously.

CONSENT AGENDA

Commissioner Beverage moved approval of the consent agenda which included the January 17, 24 & 31, claims journals and the January 17, 2024 meeting minutes as presented. Commissioner Anderes seconded. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Court Order 2024-03: In the Matter of Appointment to the MERA Non-Motorized Advisory Committee

Shelley Burgess, Administrative Officer, presented Court Order 2024-03 to the Commissioners for their consideration.

Scott Wilson has resigned from the MERA Non-Motorized Advisory Committee after many years of services as an archery representative of the Grande Ronde Bowmen. The position has been advertised and an application has been received from Norm Paulus of the Grande Ronde Bowmen expressing interest serving.

The term for Mr. Paullus will expire on December 31, 2027.

Commissioner Anderes gave his thanks to Scott Wilson for his service and efforts on the MERA Non-Motorized Advisory Committee for a number of years.

Commissioner Beverage made a motion to approve Court Order 2024-03; In the Matter of Appointment to the MERA Non-Motorized Advisory Committee. Commissioner Anderes seconded. Motion carried unanimously.

Court Order 2024-04: In the Matter of Appointment to the Union County Vector Control District Board of Directors

Shelley Burgess, Administrative Officer, presented Court Order 2024-02 to the Commissioners for their consideration.

Jake Hatley resigned from the Union County Vector Control District Board of Directors when he relocated, leaving an unexpired term. An application was received from Lisa Eisiminger expressing an interest to serve on the Vector Control District Board of Directors.

Her term will expire on December 31, 2024 being that she is filling an unexpired term.

Commissioner Anderes made a motion to approve Court Order 2024-04; In the Matter of Appointment to the Vector Control District Board of Directors. Commissioner Beverage seconded.

Commissioner Anderes thanked Jake for his service and is looking forward to working with Ms. Eisiminger. He also thanked Jake for his community service in Harney County for the Sheriff's Department.

Motion carried unanimously.

Court Order 2024-05: In the Matter of Appointment to the Transient Tax Advisory Committee for Union County

Shelley Burgess, Administrative Officer, presented Court Order 2024-03 to the Commissioners for their consideration.

Scott Newman is no longer serving as the Executive Director of the Union County Chamber of Commerce making him ineligible to serve as the Chamber of Commerce representative on the Transient Tax Advisory Committee.

Caitlin Harrold has been hired to serve as the Executive Director for the Union County Chamber of Commerce and has submitted an application expressing interest in serving on the Transient Tax Advisory Committee.

Her term will expire on December 31, 2025.

Commissioner Beverage made a motion to approve Court Order 2024-04; In the Matter of Appointment to the Transient Tax Advisory Committee. Commissioner Anderes seconded. Motion carried unanimously.

Liaison Designation Update

Shelley Burgess, Administrative Officer, presented the proposed Liaison Designation list to the Commissioners for their consideration.

The list was presented to the Commissioners prior to the meeting to note any revisions for consideration. Not much has changed except Administration goes under the Chair, and Planning will remain under Commissioner Anderes as he has been working on specific items with Director Hartell.

Commissioner Beverage noted that she is no longer on NACo Community & Economic Development, but is still involved with the RAC.

Commissioner Anderes noted that he is no longer the Vice Chair for NACo Public Lands.

Once considered for approval, Allison will update the website and provide a copy of the list to Department Heads.

Commissioner Anderes moved to approve the Liaison Designation List revised. Commissioner Beverage seconded. Motion carried unanimously.

GOOD OF THE ORDER

Commissioner Beverage is keeping an eye on all things legislative.

Commissioner Anderes recognized Commissioner Scarfo for his unwavering support in working hard for the Union County Fair Wastewater project. People he did not know approached him at the banquet in Salem and noted they would be pushing for the project – and most of that is in thanks to Commissioner Scarfo.

Commissioner Scarfo thanked Commissioner Anderes for his kind words. He spent all of Monday getting his steps in at the Senate discussing the fair project in Union County. He will also be traveling to NACo Wednesday through Friday.

NEXT MEETING

The next special meeting is scheduled to be held in the Joseph Annex Conference Room on Wednesday, February 14, 2024 at 6 PM regarding the Move Idaho Borders initiative.

The next regular scheduled meeting will be held on Wednesday, February 21, 2024 at 9 AM

ADJOURNMENT

Commissioner Scarfo adjourned the meeting at 9:33 am.

Respectfully submitted,



Allison Moore
Senior Department Specialist