

**Statewide Transportation Improvement Fund (STIF)
Advisory Committee Meeting Minutes
October 11, 2018**

Members Present: Nora Croucher, Chair
Angie Peters
Byron Whipple
Mike Boquist
Cheryl Jarvis-Smith

Others Present: Jeff Brower, Grande Ronde Hospital
Shelley Burgess, Union County Administrative Officer
Allison Rhyner, Union County Sr. Department Specialist

Call to Order

The meeting was called to order by Chair Nora Croucher.

Approval of Minutes

It was suggested that the word “minutes” be added to the title of the draft minutes provided. No other changes or additions were proposed. The minutes were then approved unanimously.

STIF Funding Proposal

Angie Peters reviewed the draft funding proposal list prepared following the discussions which occurred at the September 17 STIF Advisory Committee meeting and additional public input received since that time. The list included projects for the 100% funding level as well as the 130% funding level.

Minor changes were made to the loop route based on the previous input.

Committee members discussed moving the \$10,000 vehicle enhancement project ranked 1 on the 130% list to number 2 allowing the demand response hour expansion to become number 1. In order to do that the funding year needed to be changed to 2021 as well.

Cheryl asked about project 10 which discussed signage. Angie explained the signage planned under the project funding. Committee members discussed efforts to educate patrons on routes and stops.

Cheryl also discussed educating citizens about current transportation services. Members suggested making contact with each city government to see if they would post information on their web sites, allow fliers in utility bills, or information in newsletters. Angie will follow up but reminded committee members that she currently does not have a budget for advertising so if there is a cost those efforts will have to wait for funding. Angie did remind members that STIF funds available in the future for advertising would have to be for the expanded or new services offered.

Cheryl Jarvis-Smith moved to adopt the STIF project list with the change on the 130% list to move the demand response hour expansion project to number 1 and to modify the vehicle enhancement from 2020 to 2021 and make it number 2. Mike Boquist seconded. Motion carried unanimously.

Committee members thanked Angie for her work on the project planning. Angie indicated it is an exciting time to be working in public transit.

Committee members brainstormed on additional ways to reach.

Shelley reported that the committee recommendation would go forward to the Board of Commissioners at their next meeting on October 16. She thanked the committee members for their quick work and for supporting transportation services in Union County.

With no further business the meeting was adjourned.

Respectfully,

Shelley Burgess
Administrative Officer